



Date	
------	--

*Job ID:	
*Unable to change once entered	

A	Account Name		Bill To #	
	Account Address			
	City, State, Zip			

B	Legal Address	Lot	Blk	Subdivision	Recording District
	Section/Township				Plat #
	Physical/Street Address				
	City, State, Zip				Within City Limits? (Y/N)
	Date of First Delivery	Juris Code		Sales Tax Code	

C	Residential Job Type	Spec ¹	Custom ²	Remodel	Garage	Fence	Deck	Barn	Project Square Footage
	Commercial Job Type ³	PUBLIC	PRIVATE			YES	NO		
				Multi-family				# of Units	

D	Project Name	
	Legal Property Owner's Name	
	Owner's Mailing Address	
	City, State, Zip	
	Phone #	

Is there a contract for this project?	YES	NO
Estimated Monthly Credit Limit	\$	

¹ Spec - Contractor is the owner of the property.

² Custom - Customer or third party is the owner of the property. Requires complete information in section E.

³ Public/Private Projects may require Payment & Performance Bond information. Please complete section G.

⁴ Recent bank statement (3 months redacted), line of credit, brokerage house statement, money market statement, etc.

SF - Single Family
 RR - Repair Remodel
 MF - Multi Family
 C - Commercial
 CON - Consumer/Retail
 EMP - Employee

E	General/Prime Contractor	
	Address	
	City, State, Zip	
	Phone #	

F	Bank/Lender Name	
	Self-Financed Projects Requires Proof of Funding ⁴	
	Construction Loan Amount	
	Bank Contact	
	Phone #	

G	Special Requirements	
	Awarded Contract #	Payment Bond Amount
	Bonding Company	Payment Bond #

INTERNAL USE ONLY						
H	Salesperson Name		Project Amt		Monthly Amt	Taxable (Y/N)
	Date Entered		Entered By		Class Code	Tax Code
	Master Limit		Notes Added		NRL (Y/N)	Juris Code